

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JANUARY 19, 2016**

**MEMBERS PRESENT:** Directors– Griffith, Johnson, Kilburn  
Director Eldridge was out of District

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant & Secretary to the Board

**CALL TO ORDER:** The meeting was called to order by Director Johnson, Treasurer, at 1930 hours.  
A quorum of Board Members was present and the Agenda was approved as presented.

**PUBLIC COMMENT:** Mr. William Opel was present but did not wish to comment at this time.

**ELECTION OF KINNELOA IRRIGATION DISTRICT OFFICERS FOR YEAR 2016:**

**Director Johnson** called for nominations for the office of Chair for the year 2016.

It was M/S/C- (Johnson/Griffith-3/0)

**“That Director Kilburn serve as Chair for the year 2016.”**

(Aye-Griffith, Johnson, Kilburn/Nay-0/Abstain-0)

**Director Johnson** turned the meeting over to Director Kilburn.

**Director Kilburn** called for nominations for the office of Secretary for the year 2016.

It was M/S/C-(Griffith/Johnson-3/0)

**“That Director Eldridge serve as Secretary for the year 2016.”**

(Aye-Griffith, Johnson, Kilburn/Nay-0/Abstain-0)

**Director Kilburn** then called for nominations for the office of Treasurer for the year 2016.

It was M/S/C-(Griffith/Kilburn-3/0)

**“That Director Johnson serve as Treasurer for the year 2016.”**

(Aye-Griffith, Johnson, Kilburn/Nay-0/Abstain-0)

**APPOINTMENT OF DIRECTOR FOR DIVISION FIVE:**

**Director Kilburn** thanked Mr. Opel for having submitted his application to be considered for the position of Director of Division Five.

It was M/S/C-(Johnson/Griffith-3/0)

**“That Mr. William Opel be appointed as Director of Division Five of the Kinneloa Irrigation District.”**

(Aye-Griffith, Johnson, Kilburn/Nay-0/Abstain-0)

**APPOINTMENT OF DIRECTOR FOR JOINT POWERS INSURANCE AGENCY:**

This item was tabled due to the absence of Director Eldridge.

**NOMINATION OF LOCAL AGENCY FORMATION COMMISSION REPRESENTATIVE:**

The Board reviewed the resume of the three applications submitted.

It was M/S/C-(Johnson/Griffith-3/0)

**“That Melvin Matthews be nominated for the position of Representative.”**

(Aye-Griffith, Johnson, Kilburn/Nay-0/Abstain-0)

**ACCOUNTS PAYABLE PROCEDURES:**

This item was tabled due to the absence of Director Eldridge.

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Page 2:

**GENERAL MANAGER'S REPORT:**

The General Manager reviewed his report and responded to questions from the Board.

**REVIEW OF MINUTES:**

The minutes of December 15, 2015, were reviewed and approved as submitted.

The minutes of January 11, 2016, were reviewed and approved as submitted.

**REVIEW OF FINANCIAL REPORT:**

The Financial Reports for December 31, 2015, were reviewed and approved for filing as submitted.

**ADJOURNMENT:**

The meeting was adjourned at 2030 hours. The next meeting will be on February 16, 2016.

Director Johnson stated that he will not be available for the meeting in February.

Respectfully submitted,

Shirley Burt  
Secretary to the Board