

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
February 16, 2016**

MEMBERS PRESENT: Directors Eldridge, Griffith, Kilburn, Opel
Director Johnson was out of District

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant & Secretary to the Board

CALL TO ORDER: The meeting was called to order by the Chair, Director Kilburn, at 1930 hours.
A quorum of Board Members was present and the Agenda was approved as presented.
Members of the Board welcomed Director Opel to the Board.

PUBLIC COMMENT: No members of the public were present.

APPOINTMENT OF DIRECTOR TO THE JOINT POWERS INSURANCE AGENCY:

The General Manager reviewed the responsibilities of the person who is appointed to the JPIA Board noting that the appointee needs to be a Director of the Kinneloa Irrigation District Board and that an alternate also needs to be appointed who does not have to be a Director.

It was M/S/C-(Opel/Griffith-4/0)

“That Director Eldridge be appointed as the representative of the Kinneloa Irrigation District to the Board of the Joint Powers Insurance Agency and that the General Manager serve as the Alternate.”

(Aye-Eldridge, Griffith, Kilburn, Opel/Nay-0/Obtain-0)

APPROVAL OF THE PURCHASE OF THE WEST TANK MIXER:

The **General Manager** reviewed the advantage of this device noting that it will provide for the full capacity of the tank to be utilized at all times and for the required water quality to still be maintained.”

It was M/S/C-(Griffith/Eldridge-4/0)

“That the Board approves the purchase of the West Tank Mixer from Utility Service Company for the sum of \$20,097.”

(Aye-Eldridge, Griffith, Kilburn, Opel/Nay-0/Obtain-0)

GENERAL MANAGER’S REPORT:

The General Manager reviewed his report and responded to questions from the Board.

REVIEW OF MINUTES:

The minutes of January 19, 2016, were reviewed and approved as submitted.

REVIEW OF FINANCIAL REPORT:

The Financial Reports for January 31, 2016, were reviewed and approved for filing as submitted.

ITEMS FOR THE NEXT AGENDA:

Discussion of Accounts Payable Procedures

ADJOURNMENT:

The meeting was adjourned at 2015 hours. The next meeting will be on March 15, 2016.

Respectfully submitted,

Shirley Burt
Secretary to the Board