

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
MAY 10, 2016**

**MEMBERS PRESENT:** Directors Griffith, Johnson, Opel  
Director Kilburn joined the meeting at 1930 hours.

**STAFF PRESENT:** Melvin Matthews, General Manager  
Shirley Burt, Administrative Assistant & Secretary to the Board  
Chris Burt, Facilities Supervisor, joined the meeting at 1930 hours.

**CALL TO ORDER:** The meeting was called to order by Director Johnson, Treasurer, at 1605 hours. The Board Members present elected Director Johnson to the position of Chairman pro tem for the current meeting. A quorum of Board Members was present and the Agenda was approved as presented.

**PUBLIC COMMENT:** No members of the public were present.

**EAST-WEST PIPELINE PROJECT TOUR:** The General Manager reviewed the plans and answered questions from the Board Members. The General Manager then took the Board Members on a tour of the project site.

**ADJOURNMENT:** The meeting was adjourned at 1745 hours to be resumed at 1930 hours.

**CALL TO ORDER:** Gerrie Kilburn, Chairman, and Chris Burt, Facilities Supervisor joined the meeting at this time. The Chairman called the meeting to order at 1930 hours.

**PUBLIC COMMENT:** Kathy Dancel from SA Associates, Consulting Engineers, was present but did not wish to speak at this time.

**EAST-WEST PIPELINE PROJECT BIDS:** The Board reviewed the bids and considered the recommendation from the Engineer as presented in the Board Packet. Members of the Board commented on the large range of bids between the bidders especially for Items 4, 17 and 23. Concern was expressed about the need for an agreement with one of the property owners whose property is involved in the project. There was unanimous agreement that the project should not proceed further until a written agreement was obtained from the owner of the property.

A motion was made by Director Opel and seconded by Director Griffith

“That the project be tabled for further discussion pending assurance that there is a clear right of way for the project.”

Following further discussion among the Members of the Board the motion was amended by Director Opel and seconded by Director Griffith to read:

“That the project be tabled for further discussion until a written agreement is obtained from the property owner that there is a clear right of way for the project.”

It was M/S/C-(Opel/Griffith-4/0)

**“That the project be tabled for further discussion until a written agreement is obtained from the property owner that there is a clear right of way for the project.”**

(Aye-Griffith, Johnson, Kilburn, Opel/Nay-0/Abstain-0)

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**Director Griffith** questioned whether letters had been sent to the property owners involved and the General Manager stated that he had sent letters to those property owners involved in the project.

**Director Griffith** stated that he thought the property owner should be contacted regarding the change of the position of the Fire Hydrant on his property.

**ADJOURNMENT:** The meeting was adjourned at 2012 hours. The next meeting will be held on May 17, 2016, at 1830 hours. There will be a closed session at the beginning of the meeting.

Respectfully submitted,

Shirley Burt  
Secretary to the Board