

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
FEBRUARY 17, 2009**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard, and Sorell

STAFF PRESENT: Shirley Burt, Administrative Assistant
Chris Burt, Facilities Supervisor
Melvin Matthews, General Manager

CALL TO ORDER: The meeting was called to order by the Chair, Director Barkhurst, at 1930 hours. He noted that there was a quorum of the Board present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No persons from the Public wished to comment at this time.

OFFICE EMERGENCY POWER PROJECT

The **General Manager** reported that the Office Generator had been delivered and that the \$20,000 purchase price had been included in the approved budget. He noted that there was a \$12,244 quote from the Electrical Contractor to install the generator and that a large part of the cost was due to the large gauge of the copper cables. He requested that the Board approve the expenditure of \$12,244. **Director Griffith** questioned whether that was in line with prior installations and the **General Manager** replied in the affirmative.

It was M/S/C-(Kilburn/Pickard-5/0) – “**That \$12,244 be approved for the installation of the Generator.**”

REVIEW OF GENERAL MANAGER’S REPORT

Raymond Basin Management Board Decision:

The **General Manager** stated that he wished to discuss one item that was not in his written report which concerned the action taken by the Raymond Basin Management Board. He reported that the Board had approved a 6% cut back in pumping rights starting with the next water master year but that the action would not affect the spreading or tunnel flows. In addition the Board also voted to discontinued long term storage which could put the District in the position of having water to sell to Pasadena and that would provide revenue for future water purchases if needed. He recommended that the purchase of water be an item included in next year’s budget.

Director Sorell noted that this could impact our rate structure.

Director Kilburn questioned whether this decision wiped out the water already in our storage account and the **General Manager** replied that it did not but that nothing can be added to it. He also noted that if the level in the basin rose 50 feet then the decision could be changed.

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GENERAL MANAGER'S REPORT(continued)

Kinneloa Mesa Pipeline Project:

Director Kilburn noted that the notification letter regarding the pipeline project on the Mesa had been received but she questioned whether there would be additional letters when the actual digging starts so that residents are put in tune with what is to occur when and which side of the street to park.

The **General Manager** replied that the Contractor is responsible for notifications by either letter or door hangers and that indeed the District would see that there was adequate notification either from the contractor which they are required to do or another letter from the District if necessary. He stated that there would be personal contact with those residents having either new or replacement Fire Hydrants.

Director Kilburn stated that the Mesa has residents that do not like surprises and if there needs to be coordination she recommended George Sherman, the Mesa Road Chairman, as he had done an excellent job keeping everybody happy when the roads were paved.

ACWA Salary Survey:

Director Griffith questioned whether the Salary Survey was available and the **General Manager** replied that it was up to the committee how they want to use it but that any Board Member that wants access could come to the office and he would set it up.

Director Griffith questioned whether it was something that could be clicked on and a password put in to access it and the **General Manager** replied that it is an online interactive survey, not a stand alone spreadsheet that can be distributed en mass, and that queries can be made and certain information can be downloaded into a spreadsheet. He further explained that he had not planned to do anything other than make it available if someone wished to come to the office.

Director Griffith stated that he would like to have the password emailed to him so that he could just look at it and the General Manager stated that he should just stop by and look at it.

REVIEW OF THE MINUTES:

The minutes of January 20 were reviewed and unanimously approved with the following corrections.

Page 1, line 30—delete the word “huge”

Page 1, line 33---delete the word “off” and insert the word “on”

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REVIEW OF FINANCIAL REPORTS

Director Sorell reviewed the reports noting that the

--\$15,000 job deposit for the Doyne Road Project had been shown correctly as a liability
on the balance sheet

--revenue was up for the month

--interest income was down

--water sales were high

The Financial Reports were unanimously approved for filing as presented.

ITEMS FOR NEXT AGENDA:

Executive Session –Review of General Manager’s Performance

Include PWAG Report in General Manager’s Report

Audit if it is completed

ADJOURNMENT:

The meeting was adjourned at 2000 hours. The next meeting will be held on March 17, 2008.

Respectfully submitted,

Shirley L. Burt
Secretary to the Board