

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, December 17, 2024, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, William Opel, John Feliton, Timothy Eldridge (joined via telephone at 3:05pm and joined in person at 4:35pm following conclusion of voting matters for which he is recorded as absent)

DIRECTORS ABSENT: Timothy Eldridge (absent for purposes of voting matters until 4:35pm)

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM)

PUBLIC PRESENT: none

1. **CALL TO ORDER:**

Chairman Brown called the meeting to order at 3:03 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. **PUBLIC COMMENT:** none

3. **ELECTION OF KINNELOA IRRIGATION DISTRICT BOARD OFFICERS FOR YEAR 2025:**

Director Johnson nominated **Stephen Brown for Chairman** and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Johnson / Feliton – 4 Aye / 0 Nay / 1 Absent-Eldridge)

Director Brown nominated **Timothy Eldridge for Treasurer** and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Brown / Johnson – 4 Aye / 0 Nay / 1 Absent - Eldridge)

Director Feliton nominated **Gordon Johnson for Secretary** and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Feliton / Brown – 4 Aye / 0 Nay / 1 Absent - Eldridge)

4. **REVIEW OF MINUTES:**

Director Brown noted one revision necessary on Item 3. Director Feliton motioned to approve the **November 19, 2024 Special Meeting** Minutes for filing with the noted revision and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Feliton / Opel– 4 Aye / 0 Nay / 1 Absent-Eldridge)

5. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the October 2024 financial reports. Director Johnson motioned to approve the reports for filing and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Johnson / Opel – 4 Aye / 0 Nay /1 Absent-Eldridge)

6. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the November 2024 financial reports and a year-end budget forecast. Director Opel motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Opel / Feliton – 4 Aye / 0 Nay /1 Absent-Eldridge)

7. ACWA-JPIA COMMITMENT TO EXCELLENCE PROGRAM:

The General Manager presented the Commitment to Excellence program offered by ACWA-JPIA and discussed the benefits to the District by making the commitment. Director Feliton motioned to approve the execution of the Commitment to Excellence agreement and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Feliton / Johnson – 4 Aye / 0 Nay /1 Absent - Eldridge)

8. KEPOA STORAGE SHED ON DISTRICT PROPERTY:

The issue of the continued use of District property by the KEPOA for storage was discussed. The General Manager presented the documents submitted to the Board of Directors at its November 2008 Regular Meeting regarding the proposal from the Kinneloa Estates Property Owners Association (KEPOA) as well as the excerpts from the meeting minutes from the November 18, 2008 KID Board of Directors Meeting noting the discussion and action. After review, the Board concluded that the storage needs of the District were greater than those of the KEPOA in this regard and that alternatives were available to the KEPOA. Director Feliton motioned to “authorize the General Manager to terminate any agreement regarding the placement of the KEPOA storage container on District property, providing a period of 90 calendar days for KEPOA to vacate the premises, and to invite the KEPOA to submit a proposal for an alternate storage site location to the Board of Directors for consideration” and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Feliton / Opel – 4 Aye / 0 Nay /1 Absent - Eldridge)

9. INFORMATION ITEMS:

- a. The General Manager reviewed the November 2024 water loss audit report.
- b. The General Manager reviewed the November 2024 report on water quality testing and results.
- c. The General Manager noted that a revised Permit Amendment Application for Fluoride Treatment via Blending was submitted to the Division of Drinking Water (DDW) on 12/05/24 and DDW staff confirmed receipt.
- d. The General Manager noted that the winter customer newsletter will be issued in mid-January drawing attention to resources for customers to learn about the rate adjustment effective 1/1/25 and also note what investments will be made next year and in which location of the District activities are planned.
- e. The General Manager provided a memo on the details of the Ford Maverick to be purchased immediately to replace one of the model year 2008 District vehicles.

10. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

11. DIRECTOR REPORTS AND/OR COMMENTS:

Director Feliton asked about the reduction in flow across the streets on the west side of Kinneloa Mesa Road, the GM responded that canyon runoff water has been temporarily diverted to another drainage location but will return to the normal flow location in early January.

12. CALENDAR: Upcoming regular meetings: January 28, 2025; February 25, 2025; March 25, 2025

13. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:07 P.M.

Prepared and submitted by,

**Tom Majich
General Manager**